



COMMISSION REGULAR MEETING AGENDA

April 11, 2023

To be held virtually via MS Teams and in person at the Port of Seattle Headquarters Building – Commission Chambers, Pier 69, 2711 Alaskan Way, Seattle WA. You may view the full meeting live at meetings.portseattle.org. To listen live, call in at +1 (425) 660-9954 or (833) 209-2690 and Conference ID 720 875 791#

ORDER OF BUSINESS

10:30 a.m.

1. CALL TO ORDER

2. **EXECUTIVE SESSION** – *if necessary, pursuant to RCW 42.30.110 (executive sessions are not open to the public)*

► 12:00 noon – PUBLIC SESSION

Reconvene or Call to Order and Pledge of Allegiance

3. **APPROVAL OF THE AGENDA** (*at this time, commissioners may reorder, add, or remove items from the agenda*)

4. SPECIAL ORDERS OF THE DAY

4a. Executive Director Performance Review. **(no enclosure)**

5. EXECUTIVE DIRECTOR'S REPORT

6. COMMITTEE REPORTS

7. **PUBLIC COMMENT** – *procedures available online at <https://www.portseattle.org/page/public-comment-port-commission-meetings>*

During the regular order of business, those wishing to provide public comment on items related to the conduct of the Port will have the opportunity to:

1) Deliver public comment via email: All written comments received by email to commission-public-records@portseattle.org will be distributed to commissioners and attached to the approved minutes.

2) Deliver public comment via phone or Microsoft Teams conference: To take advantage of this option, please email commission-public-records@portseattle.org with your name and the topic related to the conduct of the Port you wish to speak to by 9:00 a.m. PT on Tuesday, April 11, 2023. **(Please be advised that public comment is limited to topics related to the conduct of the Port only.)** You will then be provided with instructions and a link to join the Teams meeting.

3) Deliver public comment in person by signing up to speak on your arrival to the physical meeting location: To take advantage of this option, please arrive at least 15 minutes prior to the start of any regular meeting to sign-up on the public comment sheet available at the entrance to the meeting room to speak on items related to the conduct of the Port.

For additional information, please contact commission-public-records@portseattle.org.

8. CONSENT AGENDA (*consent agenda items are adopted by one motion without discussion*)

- 8a. Approval of Minutes of the Regular Meeting of March 28, 2023. **(no enclosure)**
- 8b. Approval of the Claims and Obligations for the Period March 1, 2023, through March 31, 2023, Including Accounts Payable Check Nos. 947452 through 947940 in the Amount of \$6,534,720.24; Accounts Payable ACH Nos. 053145 through 054028 in the Amount of \$49,273,319.38; Accounts Payable Wire Transfer Nos. 016007 through 016030 in the Amount of \$13,426,365.55; Payroll Check Nos. 206047 through 206490 in the Amount of \$190,455.92; and Payroll ACH Nos. 1124399 through 1131010 in the Amount of \$21,553,736.83, for a Fund Total of \$90,978,597.92. **(memo enclosed)**
- 8c. Authorization for the Executive Director to Execute a New Collective Bargaining Agreement between the Port of Seattle and the International Brotherhood of Teamsters, Local 117, Representing Non-Sworn Communication Supervisors at the Police Department for the Port of Seattle Covering the Period from January 1, 2023, through December 31, 2025. **(memo and agreement enclosed)**
- 8d. Authorization for the Executive Director to Execute Up to Two Indefinite Delivery, Indefinite Quantity (IDIQ) Contracts for Regulated Materials Management Services to Support Project, Operational and Safety Needs of All Port Divisions and the Northwest Seaport Alliance, for a Total Amount Not-To-Exceed \$3,000,000, and a Contract Ordering Period of Five Years. **(memo enclosed)**
- 8e. Authorization for the Executive Director to Advertise and Execute a Major Works Construction Contract to Replace Elements of Dock-E at Harbor Island Marina and Increase its Current Vessel Loading Capacity, for a Total Requested Amount of \$3,955,000, and a Total Authorization Amount of \$5,000,000. **(memo, design approach, and presentation enclosed)**
- 8f. Authorization for the Executive Director to Complete the Design of the Keys for Card Readers Project at Seattle-Tacoma International Airport, and to Advertise and Award a Major Works Construction Contract for its Construction in the Total Estimated Project Cost of \$2,900,000. (CIP# C801185) **(memo enclosed)**
- 8g. Authorization for the Executive Director to Approve Additional Funding in the Amount of \$350,000 for Construction Completion and Closeout of the Central Waterfront Elevator Modernization Project, for a Total Estimated Project Cost Not-to-Exceed \$3,818,000. (CIP# C801016) **(memo enclosed)**

10. NEW BUSINESS

- 10a. Adoption of Resolution No. 3812: A Resolution Establishing an Equity Directive to Guide the Integration of Equity, Diversity, Inclusion, and Belonging into the Port's Practices and Policies and to Move our Work Beyond Compliance and Mandates towards Long-Term Commitment and Sustainable Systems Change. **(memo, resolution w Exhibit A, and previous 03/28/23 presentation enclosed)**

- 10b. Order No. 2023-05: An Order of the Port of Seattle Commission to Develop a Language Access Policy and Plan that Ensures Inclusion of Non or Limited English Speakers, Including those who are Hard of Hearing or Deaf, in the Use of Port Services and Facilities; and the Portwide Implementation of a Plan Directing Divisions with Publicly-Facing Public Services to Offer Language Assistance Services Including Translation and Interpretation. ([order](#) and [presentation](#) enclosed)

11. PRESENTATIONS AND STAFF REPORTS

- 11a. Diversity in Contracting Annual Report. ([memo](#) and [presentation](#) enclosed)

12. QUESTIONS on REFERRAL to COMMITTEE and CLOSING COMMENTS

13. ADJOURNMENT